ISSN 0041-7904

LIBRARY OF CONGRESS INFORMATION BULLETIN

Vol. 41, No. 10

March 5, 1982

Exhibit Opens, Actor Given Award In Ceremony at Kennedy Center

"Braille, Bebop, and Bach," an exhibit prepared by the National Library Service for the Blind and Physically Handicapped (NLS/BPH) of the Library of Congress, opened on Tuesday, February 23, in the Performing Arts Library at the John F. Kennedy Center.

Actor Alexander Scourby, who has been a narrator of talking books for the Library of Congress program since 1937, was honored at the opening ceremony. Mr. Scourby, who has taped more than 400 books, was presented an award for artistic excellence during his many years of service by Carol A. Nemeyer, Associate Librarian for National Programs. She praised Mr. Scourby's contribution, which has "enriched the minds and lives of those people" who cannot use conventional printed materials.

In welcoming remarks, Peter J. Fay, head librarian, Performing Arts Library, described service to handicapped patrons as both a role of the library and a concern of the Kennedy Center in general. Frank Kurt Cylke, director of NLS/BPH, talked about the literally millions of readers Mr. Scourby has touched during the some 45 years since he began recording. Mr. Scourby himself said that reading for the blind "has been the most gratifying and as important a part of my life as anything else."

Mr. Scourby is highly esteemed by NLS/BPH patrons, particularly for his narration of the Bible. He is nationally recognized as a leading radio and television narrator and as a performer in Broadway and off-Broadway theater, on radio, on television, and in films. He has most recently appeared at the Kennedy Center in "The Late Christopher Bean."

The National Library Service for the Blind and Physically Handicapped provides braille and recorded books and magazines on loan to eligible readers and also furnishes braille and large-print music scores and recorded instructional material about music. The demonstration collection on view at the Kennedy Center focuses on music

Also in This Issue . . .

Library Issues New National Preservation Program Publication 71

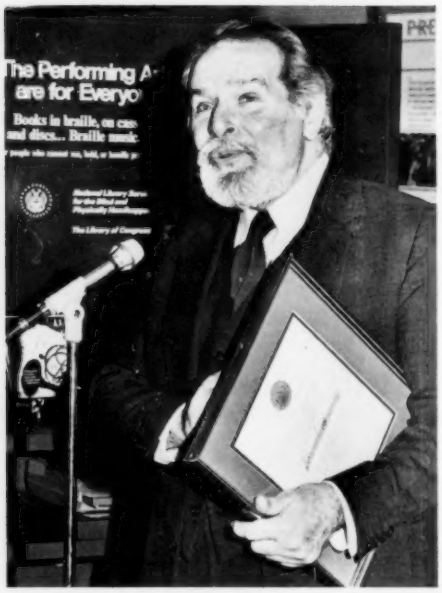
Violinist, Violist, and Pianist Will Perform in March 19 Concert 71–72

American Folklife Center Honors Its Board Chairmen 71

New Online System Speeds Order Processing for Cataloging Distribution Service 72

Poets Irving Feldman, Lisel Mueller Will Read on March 29 70

Staff Members Offer Reports on ALA Midwinter Meeting 73–76



Alexander Scourby

materials and books and magazines on the performing arts. More than 1,000 books in the NLS/BPH collection are devoted to the fine arts, and there are over 30,000 braille and large-print music scores.

The NLS/BPH exhibit in the Performing Arts Library provides information about the accessibility of the special-format collection for blind and physically handicapped individuals, just as print materials are accessible to sighted readers. A recorded brochure, available as a handout, explains the NLS free library program and gives sample readings from books on the arts.

Exhibited materials include recorded books on discs and cassettes, with the special playback machines needed to read them. A select collection of music scores and books about music is also available for use by blind and physically handicapped individuals at the Performing Arts Library.

The Performing Arts Library, located on the Terrace Level of the Kennedy Center, opened in 1979 as a joint project of the Library and the Center. It is open from 10 a.m. to 6 p.m. on Tuesday, Thursday, and Saturday and from 10 a.m. to 8:30 p.m. on Wednesday and Friday. It is closed Sunday and Monday. "Braille, Bebop, and Bach" will remain on view through the spring and into the summer.

Irving Feldman, Lisel Mueller Will Read on Monday, March 29

Poets Irving Feldman and Lisel Mueller will read from their work in the Library's Coolidge Auditorium on March 29. The reading, sponsored by the Gertrude Clarke Whittall Poetry and Literature Fund, will begin at 8 p.m. Admission to the program is free of charge, and no tickets are required.

Irving Feldman was born in Coney Island, N.Y., and attended City College of New York and Columbia University. He has taught at the University of Puerto Rico, Kenyon College, and the University of Lyon in France. He is now professor of English at the State University of New York at Buffalo. Mr. Feldman's collections of poems include *Works and Days*, *The Pripet Marshes* (which was nominated for the National Book Award), *Magic Papers, Lost Originals*, and *Leaping Clear* (also nominated for the National Book Award). "Teach Me, Dear Sister," a new book of poems, will be published by Viking/Penguin this year.

Lisel Mueller was born in Germany and emigrated to the United States in 1939. She attended the University of Evansville and Indiana University. She has published three small books, as well as three full-length collections of poetry: *Dependencies*, *The Private Life* (the Lamont Poetry Selection in 1976), and *The Need to Hold Still*, which won the National Book Award in 1981. Ms. Mueller is the translator of *Selected Later Poems of Marie Luise Kaschnitz*, which appeared in a German/English edition in 1980. She has been a teacher and book reviewer and is currently editorial advisor for poetry for a university press. She resides near Chicago, Ill.

The *Library of Congress Information Bulletin* is issued weekly by the Library of Congress and distributed free of charge to publicly supported libraries and research institutions, academic libraries, learned societies, and allied organizations in the United States.

Comparable institutions and organizations in other countries may arrange to receive the *Bulletin* on the exchange basis by applying in writing to the Library's Exchange and Gift Division. All other correspondence should be addressed to the LC *Information Bulletin*, Information Office, Library of Congress, Washington, D.C. 20540.

Those who have chaired the center's board include (front row) Janet Anderson, the incumbent, and Raye Virginia Allen; (back row) David Voight, Wayland Hand, and Edward Danson.

Special guests at a reception given by the American Folklife Center in the Whittall Pavilion on Monday, February 8, were those persons who have chaired the Board of Trustees since the center was created in 1976. Since that time the board has been chaired successively by Wayland Hand, David Voight, Raye Virginia Allen, Edward Danson, and Janet Anderson. Folklife Center and other Library staff had the opportunity to greet both these persons and other members of the center's board, which had gathered in Washington, D.C., for its winter meeting, one of three it holds annually.

Welcoming a special guest, the Honorable John J. Rhodes, U.S. Representative from Arizona (opposite, far right), Librarian of Congress Daniel J. Boorstin (in the foreground) commends the center and its Board of Trustees for their work. Joining in the welcome (on the left) are Janet Anderson and Alan Jabbour, director of the American Folklife Center.

Library Issues New Preservation Booklet

The Library has just published *Matting and Hinging of Works of Art on Paper,* a National Preservation Program Publication. Compiled by Merrily A. Smith and illustrated by Margaret R. Brown, both of the Library's Preservation Office, the 32-page booklet is part of a series intended to provide current and useful information to the serious conservator.

In the Western Hemisphere, the matting of works of art on paper is popular because it not only provides protection and support but also makes possible a standard size and format for a wide range of materials. It also provides a safe, connected surface for annotation.

The designs and methods of construction described are those currently used in the Library's Restoration Office. The publication was developed from conservation workshop notes, prepared by its staff as instructional material for new staff members and for outside seminars.

The 15 detailed illustrations assist the reader in following the instructions for making standard mats, sink mats, double-sized mats, polyester slings, and variations thereof. Also included are a glossary, list of supplies and suppliers, and a wheat starch paste recipe.

Matting and Hinging of Works of Art on Paper is available for $2.75 in person from the Information Counter, Jefferson Building, or by mail from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 (Stock No. 030–000–00134–6). A set of preservation leaflets on other topics is also available free of charge upon request from the Library of Congress, Chief, Preservation Office, Washington, D.C. 20540.

Violinist, Violist, and Pianist Will Perform in March 19 Concert

Jaime Laredo, Michael Tree, and Samuel Sanders will present a program of chamber music for violin, viola, and piano at 8 p.m. on Friday, March 19, in the Coolidge Auditorium. For this program, sponsored by the McKim Fund, the three artists will collaborate

in performances of works by Brahms, Händel, Moszkowski, Mozart, and Schumann.

Jaime Laredo became an internationally known violinist at the age of 18, when he won the Queen Elisabeth of Belgium Competition. He has appeared as soloist under the direction of many of the world's great conductors, with the orchestras of Chicago, Philadelphia, Cleveland, Boston, New York City, and Los Angeles, among others. Mr. Laredo has for many years been a principal figure at the Marlboro Music Festival and is the founder and artistic director of New York's "Chamber Music at the Y" series. He has recently expanded his solo performing to include the viola and has appeared as conductor with the Mostly Mozart Festival Orchestra and the Scottish Chamber Orchestra.

Michael Tree, the violist of the Guarneri Quartet, has collaborated in concert performance and on recordings with some of the most distinguished names in the world of chamber music. His recordings of over 60 chamber works include 10 piano quartets and quintets with Arthur Rubinstein. He has appeared as soloist on the violin as well as the viola with major symphony orchestras, including the Philadelphia Orchestra, the Los Angeles Philharmonic, and the Baltimore Symphony, and has participated in the Marlboro, Casals, and Israel festivals. Mr. Tree graduated as a scholarship student from the Curtis Institute of Music in Philadelphia and is a member of the faculty there.

Pianist Samuel Sanders has performed over the last decade with many of the great contemporary artists and has appeared five times in performance at the White House. Among the artists with whom he has collaborated are Beverly Sills, Paula Robison, Mstislav Rostropovich, Itzhak Perlman, and Eugenia and Pinchas Zukerman. Two of his recent recordings with violinists Perlman and Zukerman were Grammy Award winners. Mr. Sanders has served on the faculties of the Juilliard School of Music and Sarah Lawrence College. He is also the founder and music director of the Cape Islands Chamber Music Festival in Massachusetts.

The works performed by these artists on March 19 will be the *Passacaglia* from Händel's Suite in G minor for harpsichord, arranged for violin and viola by Johan Halvorsen; the Sonata in A minor for piano and violin, Op. 100 of Brahms; the Duo in G major for violin and viola, K. 423, by Mozart; Schumann's *Märchenbilder* for viola and piano, Op. 13; and the Suite for two violins and piano, Op. 71 of Moritz Moszkowski.

Tickets for the concert will be distributed at the Patrick Hayes box office at 1330 G St. N.W. (Jordan-Kitt's), beginning at 8:30 a.m. on Monday, March 15. Two tickets will be distributed to an individual, with a 25-cent service charge on each ticket. Phone orders may be placed by calling 393–4463. Mail orders are not accepted.

The concert will be broadcast live over radio station WETA–FM and made available to radio stations in other cities by the Public Radio Cooperative, under the auspices of the Katie and Walter Louchheim Fund in the Library of Congress.

New Online System Speeds Order Processing for CDS

Cataloging Distribution Service customers have begun to experience some of the benefits of a new Customer Information Management System (CIMS). The first phase of this new system, implemented last December, provides online management of customers' orders. In a matter of seconds, subscription orders can be entered or renewed, customer account records updated, and inventory levels checked. In a similar fashion, customers inquiring about the status of a subscription order can obtain a current status report in the time it takes to make a phone call.

David G. Remington, chief of CDS, noted that the first phase of CIMS concentrates on subscription services, such as those for the *National Union Catalog* and *New Serial Titles*. "The second phase," he said, "will be more visible to our customers." This will allow CDS staff to enter orders for monographs and to process claims rapidly. "Because CIMS replaces an outmoded batch system which necessitated a considerable amount of paperwork," Mr. Remington said, "a significant bottleneck has been eliminated from the complex series of operations that constitute the CDS fulfillment service."

CIMS is called a "user-cordial" system. All information to be entered is typed on the terminal with the assistance of a standard form which appears on the terminal screen. The user need not enter any processing control codes or directives—just substantive information. There are also a number of fail-safe features. If, for example, incomplete information is entered, CIMS displays an error message.

In addition to these online capabilities, several documents can be printed at the end of the day or as required. Customer notices, inventory reports, shipping reports, invoices, and shipping labels, for instance, are printed regularly.

March 5, 1982

STAFF NEWS

Alice M. Shanklin Receives 25-Year Service Award Pin

Alice M. Shanklin received a 25-year Federal Service Award pin on November 20 from Glen A. Zimmerman, Associate Librarian for Management. Present at the ceremony were Gerald T. Garvey and John J. Laffey, chief and assistant chief of the Buildings Management Division, and Clyde McPhatter, head of the division's Buildings Services Section.

Alice Shanklin and Gerald Garvey

Mrs. Shanklin began her Federal service in the Buildings Management Division in October 1956. She was promoted to her present position as elevator operator in the division in August 1964.

Anibal A. Tinajero Earns 25-Year Award

Gilbert Gude, Director of the Congressional Research Service, presented a 25-year Federal Service Award pin to Anibal A. Tinajero on December 20. Mr. Tinajero began his career as a student trainee in aeronautical research and development for the U.S. Air Force at the Cambridge Research Center. From July 1957 to March 1958, he was an aeronautical engineer with Pan American World Airways, responsible for portions of the structural modifications to the DC–6 and DC–7 aircraft.

In 1958, Mr. Tinajero became an aeronautical research engineer with the U.S. Navy, and in 1961 he became an aerospace engineer with the Bureau of Naval Weapons, where he remained until 1966. Mr. Tinajero then accepted a position as physical scientist with the Central Intelligence Agency where he conducted research in the area of aeronautics. While in that position, he was given a quality step increase and a letter of commendation for having contributed to the advancement of technology in these fields.

In January 1974, Mr. Tinajero became a staff member of the U.S. House of Representatives Committee on Armed Services, assisting the committee in obtaining, assessing, and verifying the information upon which legislative authorization for weapons is approved.

Mr. Tinajero joined the Library in March 1975 as an analyst in national defense in the Foreign Affairs and National Defense Division and was promoted to specialist in national defense in June 1977.

Elaine Neal Retires

Elaine S. Neal, operations officer in the Order Division, retired from the Library on Christmas Day 1981. A small reception in her honor was held in the Order Division on December 23, when she received a 30-year Federal Service Award pin from Joseph Howard, Assistant Librarian for Processing Services, as well as a gift of luggage and the fond wishes of her friends and coworkers.

All of Mrs. Neal's Federal service has been in the Library, beginning in the Processing Services Office in 1951. After serving several years in the Music Division, she was promoted to a position in the Order Division in April 1955 where she held positions of steadily increasing responsibility. In 1969, Mrs. Neal received an outstanding performance rating and a quality step increase for the sustained high quality of her performance while serving as head of the Order Preparation Section, as well as acting head of the Receiving and Clearing Section. In 1976, she received an incentive award for special achievement in coordinating the fiscal work of the Order Division while numerous positions in the Fiscal Control Section were vacant and the payment phase of the Library Order Information System (LOIS) was implemented.

Mrs. Neal again received an outstanding performance rating and a quality step increase in 1978 for the sustained high quality of her performance.

At the Semiannual Awards Ceremony last November 26, The Librarian presented Mrs. Neal with a Superior Service Award for her contributions of significant benefit to the Library, as well as through the Library to other libraries, agencies, and institutions. In the past decade, while she served as operations officer, it is estimated that Mrs. Neal reviewed and certified for payment more than 220,000 invoices, submitted by booksellers and vendors throughout the world for books and other library materials purchased for the Library's collections and programs, with a value in excess of $42 million. Throughout her career in the Library, Mrs. Neal consistently displayed initiative, industry, dependability, and cooperativeness. As a token of the esteem in which she was held by her coworkers, the Annual Report of the Order Division for fiscal year 1981 was dedicated to her.

Panel on Income Taxes Draws Large Audience

A panel discussion entitled "Saving Your Tax Dollars" drew an audience which nearly filled the Whittall Pavilion on January 28. The program, sponsored by the Women's Program Advisory Committee, covered changes in the tax law and the importance of tax planning and emphasized family issues.

Panelists for the lunchtime program were the Library's general counsel, John J. Kominski, and three Congressional Research Service specialists in the areas of taxation and financial planning, Nonna Noto of the Economics Division and Marie Morris and Howard Zaritsky of the American Law Division. The moderator for the occasion was Lana Kay Jones, an assistant general counsel and member of the Women's Program Advisory Committee.

Among the subject areas discussed by the panel were those parts of the 1981 Economic Recovery Tax Act directly affecting most taxpayers. These included changes in the dividend and interest exclusion, individual retirement accounts, all-savers certificates and the excludable interest feature, charitable contributions, the child and dependent care credit, deducting expenses for the adoption of children with special problems, estate and gift tax planning, and the reduction of the so-called "marriage penalty."

Panelists called special attention to identifying the accurate filing status of individuals at the close of the calendar year, urging those present to be aware of legal filing status options open to them, and selecting

Panelists at the January 28 program on "Saving Your Tax Dollars" were (left to right) moderator Lana Kay Jones, Marie Morris, Howard Zaritsky, Nonna Noto, and John J. Kominski.

the one which gives them maximum tax rate savings. Several changes on the 1981 tax forms were identified, and it was pointed out that costly taxpayer errors are made annually by those who do not take time to read the instructions.

Following the presentation, members of the audience raised questions concerning the status of taxpayers living abroad, energy credits, taxes on various types of income, determining one's tax bracket, the current state of gift taxation, the tax filing status of single parents, and the availability of tax assistance at the Library.

Special Announcement 82–6, issued January 28, identified Library employees who have volunteered to give tax assistance. For additional information, employees may call the Library Tax Assistance Office on ext. 7–TAXE. The office is located in the vending room adjacent to the Coffee Shop on the ground floor of the Madison Building.

Credit Union Liberalizes Loan Limits, Payback Periods

The Board of Directors of the Library of Congress Federal Credit Union has announced several changes in loan policy, effective February 24. In general, the revised policy increases limits on amounts of money that can be loaned and extends payback periods of loans to qualified borrowers.

The limit on unsecured loans is increased from $5,000 to $10,000, and the repayment period is

March 5, 1982

Ofield Dukes Is Afro-American History Month Speaker

Publisher Ofield Dukes addressed a large audience in the Coolidge Auditorium on Wednesday, February 10, on the subject of "The Importance of the Black Media to Black Progress." The program, held in observance of Afro-American History Month, was sponsored by the Library's Daniel A. P. Murray Afro-American Culture Association.

Presiding at the program was Jack McDonald, who welcomed the audience and described the significance of the Afro-American History Month observance. Sandra M. Long introduced the speaker.

Mr. Dukes, the publisher of the newly established *Washington North Star,* which derives its name from Frederick Douglass' *North Star,* described his experiences as a journalism graduate of Wayne State University who found little opportunity in the working world for a black journalist. Employed first as a radio news editor and a newspaper editor on *The Michigan Chronicle,* Mr. Dukes then came to Washington, D.C., in 1964 to accept a position in the Johnson administration. In 1966, he was appointed to the staff of Vice President Humphrey, and he founded his own public relations firm here in 1969.

The winner of three National Newspaper Publishers Association awards in 1964 and the Public Relations Society of America's coveted Silver Anvil Award in 1973, Mr. Dukes is a member of the Greater Washington Board of Trade and an advisor to the D.C. City Government and the Congressional Black Caucus.

In recounting his own career, Mr. Dukes cited numerous instances in which the voices of black journalists had played an important role in both public policy and in the progress black Americans have made in achieving equality and equal opportunity. Mr. Dukes' new venture, the *Washington North Star,* will also focus on the issues which affect black life.

The soloist for the program was Alfred McEwen, accompanied by Elmer Booze. The assembly closed with everyone joining in "Lift Ev'ry Voice and Sing."

Pictured on the stage of the Coolidge Auditorium following the program were (left to right) Murray Association president Dorothy J. Thomas, Sandra Long, Ofield Dukes, Jack McDonald, and Mary B. Smith, who chaired the committee that arranged the program.

---

extended to a maximum of five years. The annual percentage rate on unsecured loans is 16 percent.

The limit of $8,000 on new automobile loans is removed. Full financing on new automobile loans for four years is now available at an annual percentage rate of 15½ percent.

Home improvement loans are available at an annual percentage rate of 16 percent with maximum repayment periods of up to five years. Home improvement loans with repayment periods of five to ten years are available at an annual percentage rate of 17 percent.

Vacation loans are once again available at an annual rate of 16 percent. Members making vacation loans will be given free traveler's checks up to the amount of their loan.

The annual percentage rate on loans secured by members' shares is increased from an annual percentage rate of nine to eleven percent.

Loans are also available for new and used boats, motor homes, and travel trailers. Details on these loans are available in the Credit Union office.

All Library employees are eligible to become members of the Library of Congress Federal Credit Union. The Credit Union is located in room SB 1012 of the Adams Building. Office hours are 11 a.m. to 3 p.m. daily and 9 a.m. to 3 p.m. on paydays.

Birth Announcement

Eric Samuel Boorstin, the second grandchild of Librarian of Congress and Mrs. Boorstin and their first grandson, was born on February 7 in Los Angeles, Calif. Eric's parents are Jonathan Boorstin and his wife, Leni Isaacs.

Activities of Present and Former Staff Members

Anthony Magri, former employee of the National Union Catalog Control Section, Catalog Publication Division, and of the Congressional Reference Division, was recently elected vice president of the College of Education Chapter of the University of Maryland Alumni Association, for the biennial period of 1982–84. Mr. Magri is now an instructor at Montgomery Community College in Rockville, Md., and at the University of the District of Columbia.

Adrian C. Sclawy, physical science technician in the Preservation Research and Testing Office; Frederic M. Stiner, Jr., assistant professor at the University of Maryland; and **John C. Williams,** retired research officer of the Preservation Research and Testing Office, are authors of "Vanishing Accounting Journals Due to Paper Deterioration: A Laboratory Study," which appears in the Fall 1981 issue of *The Accounting Historians Journal* (pp. 97–100).

Personnel Changes

Appointments: Patricia Elden, nurse, GS–9, Pers, 10608; Thomas Glakas, research assistant, GS–7, CRS S, 10511; Donald Ware, position classification and organization officer, GS–14, Pers PC&O, 10363.

Temporary Appointments: Aaron Acosta, deck attendant, GS–3, Col Mgmt, G113M; Merle Black, deck attendant, GS–3, Col Mgmt, G113M; Cassaundra Britton, deck attendant, GS–3, Col Mgmt, G113M; Thomas Buckmeyer, senior research assistant, GS–9, CRS S, NP; Billy Chatman, deck attendant, GS–3, Col Mgmt, G113M; Richard Keagan, deck attendant, GS–3, Col Mgmt, G113M; Craig Lelansky, deck attendant, GS–3, Col Mgmt, G113M; Charles Mwalimu, legal specialist, GS–11, LL NEA, 10627; Florence Pennella, inquiries recorder, GS–7, CRS AIS, 10604; Orelia Teasley, deck attendant, GS–3, Col Mgmt, G113M; Robert Williams, deck attendant, GS–2, Col Mgmt, G113M.

Reappointments: Ronald Grim, bibliographer, GS–13, G&M, 10535; Louisiana Jones, secretary to the head, Network Services Section, GS–5, NLS/BPH, 10624; Raymond White, reference assistant, GS–4, Mus, 10617.

Transfers: Russell Ball, Cop Rec Mgmt, to searcher-editor, GS–5, Loan, 10541.

Resignations: Jennifer Albert, FRD; Dorothy Gray, ELO; Cecelia Higginbotham, Ser Rec; David Thompson, Cop Rec Mgmt; Karen Young-Manning, Cat Publ.

APPENDIX

Reports on the Midwinter Meeting of the American Library Association
Denver, Colo., January 23–28, 1982

RTSD/ARL Microform Project Group

A standing-room-only audience gathered on Saturday afternoon, January 23, to hear Jeffrey Heynen report on the Association of Research Libraries (ARL) Microform Project. Mr. Heynen is coordinator of the project, which began in August 1981 and is funded for two years with grants from the Council on Library Resources and the Mellon Foundation.

The project's central thrust is to improve bibliographic control and access to microform collections in U.S. and Canadian libraries. Major emphasis is being placed on coordination of cataloging efforts, creation of machine-readable cataloging records according to generally accepted standards, and the widest possible distribution of these records. The project has six major objectives:

(1) To promote and encourage full use of standards for the cataloging of microforms. A major controversy has been resolved with the Library of Congress issuance of its policy on the cataloging of microforms which are reproductions of previously existing materials (see the Library's *Cataloging Service Bulletin,* No. 14, Fall 1981, pp. 56–58). Another development has been the definition of the 007 field in the MARC format to include coding for microforms (see the *MARC Formats for Bibliographic Data,* published by the Library in 1980, and updates). There is still the need for further definitions within the 007 field to allow coding for preservation masters.

(2) To encourage cooperative cataloging of microforms and to assist libraries in seeking grants for microform cataloging projects.

(3) To encourage the development of profile matching or batch cataloging whereby all records for a given microform collection can be updated, in a single transaction, as a set, to indicate local holdings and other local information—such as call numbers—and thus provide set-by-set updating in an online environment and also provide tailored sets of cataloging records for local use. This system would eliminate the need to update separately each record for each title in the set.

(4) To make these cataloging records available in machine-readable form outside the utility on which they are created. It is a condition of the present grants that these records be distributed as widely as possible.

(5) To promote cataloging by micropublishers and to encourage micropublishers to make these records as readily available to libraries as those records created by the libraries themselves.

(6) To encourage and support the recording of preservation microform masters, to work toward the establishment of a national machine-readable data base for microform masters, and to encourage contribution of records for masters to this data base. This listing of microform masters is now provided by the *National Register of Microform Masters,* issued annually by the Library of Congress. Mr. Heynen is working closely with the Library of Congress to develop further this tool. Also, the Research Libraries Group is building a data base of microform masters.

Currently the project is planning an update survey to determine which libraries hold which microform sets, what their cataloging practices and priorities are, and what cataloging is already done. This new survey should identify good areas of potential cooperative cataloging efforts. It will identify cataloging already completed and will also identify areas of need. The results of the survey will provide a basis for setting cataloging priorities and will also serve as a solid body of evidence to support requests for cataloging grants. ARL encourages and will welcome any suggestions relating to the survey.

The three libraries now participating in the project who have cataloging grants under Title II-C of the Higher Education Act are Indiana University, Stanford University, and the University of Utah.

All three libraries report much more extensive authority work than anticipated, also some delays in staff training and in start-up time. There also have been some difficulties in the subject cataloging of older scientific materials. Another problem area has been the numbers of theological and religious treatises—these works require special subject expertise not currently available in at least one of the cataloging departments. Further, there was a noticeable lack in that one department of any cataloger with an inclination or calling to move into that speciality.

Indiana University is cataloging the *English and American Drama of the 19th Century;* with an estimated 13,000 titles in the collection, 500 are now cataloged. The University of Utah is doing the *Landmarks of Science;* 700 titles are cataloged to date of an estimated 4,000 titles in the collection. Stanford University is cataloging the first five years of the *Early American Imprints, Second Series, 1801–1819.* There are about 8,000 titles in the 1801–1805 segment and Stanford had cataloged 1,000 titles by year's end, 1981.

When asked for a show of hands, there were quite a few in the audience who indicated that their library might be interested in joining the ARL Microform Project or applying for a cataloging grant. Anyone with interests along these lines is encouraged to contact Jeffrey Heynen at the ARL Microform Project, 503 11th St. S.E., Washington, D.C. 20003.

[*Patrick Bernard*]

SRRT Feminist Task Force

During a series of three meetings, this task force of the Social Responsibilities Round Table heard subcommittee reports and planned two programs for the upcoming ALA Annual Conference. Other business included monitoring ALA exhibits for sexist or offensive materials and mapping strategy for confronting the Equal Rights Amendment boycott issue at the Annual Conference. In an effort to stimulate more feminist involvement in ALA and to increase communication among related women's groups, the task force will sponsor a program at the upcoming Annual Conference in July with representatives from major ALA women's groups such as the LAMA Women Administrator's Discussion Group, the Committee on the Status of Women in Librarianship, and the RASD Women's Materials and Women Library Users Discussion Group. Each group will present information about its activities and a social hour will follow. Such groups are also being encouraged to contribute to the task force's newsletter, *Women in Libraries*. A second Feminist Task Force (FTF) program at the Annual Conference will present a one-woman dramatic performance by black feminist artist Joanna Featherstone. The FTF will operate an exhibit table distributing its own materials and those from other feminist organizations and publishers.

The FTF subcommittee on nominations and elections is developing criteria for endorsement of candidates for ALA council and offices. Persons wishing FTF endorsement who are not members of the task force will have to explain their stand on various issues of concern to the task force. Another subcommittee is continuing work in the area of sexual harassment—contacting other organizations about the issue, soliciting personal statements, and possibly participating in a survey study. Results of these investigations may lead to a conference program on the problem of sexual harassment in libraries.

The FTF endorsed a resolution from the Federal Librarians Round Table opposing the draft standards for Federal librarians recently issued by the Office of Personnel Management. The task force also endorsed a grant proposal to the Carnegie Reading List Fund to develop a bibliography of articles on the Equal Rights Amendment. FTF again rejected the latest version of the ALA Intellectual Freedom Committee's statement on "isms" in library materials (sexism, racism, and so on) on grounds both of content and style.

[*Sarah Pritchard*]

Resources and Technical Services Division: Cataloging and Classification Section

Copy Cataloging Discussion Group

With Marianne Gilbert presiding, this discussion group elected Susan Jacobson as vice chair/chair-elect and Carol Fleishauer as secretary. Five discussants then addressed the topic of quality in copy cataloging.

Virginia Drake of the Eisenhower Library, Johns Hopkins University, discussed quality control over bibliographic records in archival tapes. If archival tapes are poorly maintained, then it is painful to revise them when a library moves to an online catalog. The Eisenhower Library corrects all errors in the tapes that are revealed when cards from RLIN are processed or when the library's own record is called up for adding another copy or volume. But still errors may slip through. After trying several methods for reviewing every record, the library decided that time and money are best spent on thorough training, periodic revision, and constant communication about rules, interpretations, and changes.

Anne Adler of Rice University spoke of three safety nets used at Rice to catch errors after cards have been produced but before they are filed. First, the catalog maintenance assistant who receives the cards from OCLC compares them with work slips and order forms, which have been marked by the copy cataloger to show essential cataloging information. Second, a professional librarian checks each shelflist card for class number, Cutter, and subject and added entry tracings before dropping it into the shelflist. Third, errors are caught when the cards are filed in the main catalog. A card with an error is returned for correction to the copy cataloger who produced it.

Raquel Adams described the Utah State Library's processing center, which provides cards via OCLC for 550 different libraries, the majority of them school libraries. The biggest factor in quality control at the processing center is the people—their training and experience. At weekly meetings they discuss problems they have found on the terminal and work out solutions, trying to develop a consistent, unified approach to such things as assigning E, Fic, and J classification numbers.

Tamara Frost spoke of three factors in quality control of copy cataloging at Stanford University. First is the quality of staff hired—their previous library experience and working knowledge of one foreign language required, with previous automation experience preferred. Second is the quality of training—intensive, individualized training for three months, then ongoing group training, with special sessions whenever there are changes. Third is a bounce system to catch problems when cards are being filed—especially problems in fields not checked beforehand, including call numbers, subject headings, and personal names. Ms. Frost pointed out that quality control must be considered in relation to productivity. Because Stanford has a backlog, its copy cataloging units will soon be examined closely to find ways of improving productivity.

Gary Ross of the University of Texas at Austin focused on authority control. Partly in response to AACR 2, the university developed two routines for checking authority records—before card production for series, after card production for names. An authority file unit of five FTE paraprofessionals searches in the local authority file, the Library of Congress authority file on OCLC, and elsewhere. It establishes and revises headings and prepares references.

The audience asked many questions of the discussants. For example, one person asked whether staff turnover was a problem. Most of the speakers responded that turnover was low among copy catalogers in their libraries. Another question concerned handling of member-contributed (non-LC) copy. Two speakers said that their libraries do not distinguish between Library of Congress and non-LC copy, and two said that member-contributed copy is given to the more experienced copy catalogers.

[Julianne Beall]

Subject Analysis Ad Hoc Subcommittee on Library of Congress Subject Authority Control: Scope, Format, and Distribution

Chaired by Robert P. Holley, this subcommittee met twice in Denver. Mary K. D. Pietris, chief of the Subject Cataloging Division, reported that the Library of Congress has prepared specifications for the first phase of an automated subject authority system. They are now being circulated for comment at the Library. The date on which the system will be operational is not now known.

The subcommittee's draft report includes eight recommendations, listed in priority order:

(1) "The Library of Congress should distribute a machine readable subject authority file in the MARC Authorities Format and provide periodic updates which are easily integrated into the base file."

(2) "LC's machine readable subject authority file should include all subject headings and cross references which are created by the Subject Cataloging Division." Ms. Pietris suggested that this recommendation be reworded, because the Library of Congress is already including former "nonprint" headings and references (for instance, rivers) in *Library of Congress Subject Headings* (LCSH); only free-floating subdivisions and phrases are now excluded.

(3) The initial draft recommended that the "LC machine-readable subject authority file should explicitly provide each complete subject heading rather than depend upon blanket authorizations." This recommendation will be reworked because the subcommittee felt it is debatable whether an automated authority control system could more easily verify headings if the headings appeared in full in one list or if there were a separate list for free-floating subdivisions.

(4) "LC's machine readable subject authority file should contain authorized geographic names along with the proper forms for indirect subdivision." The subcommittee also discussed the possibility of adding subject-control information to geographic name authority records rather than creating separate subject authority records for jurisdictions.

(5) Improvements should be applied retrospectively; for example, all former "nonprint" headings that were excluded from the authority file before 1976 but which appear in LC MARC records should be added to the authority file.

(6) Whenever appropriate, the LC and DDC class numbers should be included in the subject authority record.

(7) "The reference structure for commonly used subdivisions should be included in the authority file, at least for frequently used subject headings." It was also recommended that pattern cross-references (for example, those listed in LCSH under Shakespeare) should be included in the authority file.

(8) "Further improvements should be considered in the printed and microformat versions of LCSH." Specifically, the pseudo-page format of the microform version should be dropped.

Ths subcommittee hopes to submit its final report at the Annual Conference in July. *[Julianne Beall]*

ACRL Rare Books and Manuscripts Section Standards Committee

At its January 25th and 26th meetings, this committee dealt with topics ranging from the costs of implementing new standards to the problem of

security in special collections.

Peter Graham, Columbia University Library, discussed with the committee the RTSD Technical Services Costs Committee questionnaire aimed at encouraging standards-setting bodies within ALA to consider more systematically the potential costs of implementing new standards and modifying existing ones. Although the committee found some difficulties in the idea of quantifying costs when developing "optional standards," such as those the committee has produced, it supported the effort in principle and voted to express its support to the RTSD committee.

The two new AACR 2 cataloging manuals for manuscripts and graphic materials now being circulated in draft form by the Library of Congress were brought to the attention of the committee. Because committee members felt that they would like to have the opportunity to comment on these drafts, at least as individuals, the chair, Helen Butz, University of Michigan Library, was asked to request copies of the manuals for committee members and an extension of the announced deadline for comments to be received by the Library of Congress. In addition, the chair of the Rare Book and Manuscript Section was asked to write to the Assistant Librarian for Processing Services at the Library of Congress, to ask that in future undertakings having to do with standards in the area of special collections, the RBMS Standards Committee be routinely notified and asked to comment at an early stage in the work's progress.

In response to a proposal by Alexandra Mason, Spencer Research Library, University of Kansas at Lawrence, the committee formed two subcommittees to act as liaisons between the Standards Committee and OCLC, Inc., and RLIN. The subcommittees were charged with keeping appropriate individuals within the two networks informed of the progress of special collections standards work and with developing and proposing to OCLC and RLIN implementation strategies for new cataloging standards and processing techniques. John Lancaster, Amherst College Library, will chair the OCLC liaison subcommittee and Helen Butz will chair the RLIN liaison subcommittee.

Turning from cataloging to the problems of security in special collections, the committee expressed approval of the draft "Guidelines for Security of Rare Book, Manuscript, and Other Special Collections" and thanked Terry Belanger, Columbia University School of Library Service, and the RBMS Ad Hoc Committee on Security for preparing it.

The committee continued work on its genre and physical features thesauri. Both will be circulated to the special collections community for comment in the near future. It was announced that "Standard Citation Forms for Published Bibliographies and Catalogues Used in Rare Book Cataloguing," being prepared by Peter VanWingen and Stephen Paul Davis, both of the Library of Congress, will be circulated one final time to the committee and then published, probably before the end of 1982.

John Thomas, University of Texas at Austin, Humanities Research Center Library, reported that plans have now been completed for the Standards Committee program to be held on July 11 at the ALA Annual Conference. It will have as its general topic the kinds of computer-based specialized products for reference and research potentially available to special collections libraries and will feature a keynote talk by Larry Buckland of Inforonics, Inc., Littleton, Mass. The respondents will be John Knapp, Ringgold Management Systems, Katharine Leab, editor, *American Book Prices Current*, and Peter Graham.

[*Stephen Paul Davis*]

ISSN 0041–7904 *Key title:* Library of Congress information bulletin